



# Empowering and Enabling Technology for Mission 2021 - 2022

RE, Parish Operations and Information Technology  
November 4, 2021



Diocese of  
Green Bay

# Outline Today



- Welcome and Prayer (Carol Fountain)
- Updates and Chat/Poll: What are your experiences with Gabriel? (Roy Verstegen and Patty Young)
- Introduction to Religious Ed functions in Gabriel (Armand Brunelle)
  - Religious Ed Committees and Levels
- Creating Classes
  - Adding Students and teachers to the committees
- Emailing / Mail Labels
- Reports
- Questions/Discussion
- What's Coming Next... Gabriel Reports: Thur., Nov 18, 9:30 – 11a (Patty Young)
- Closing Prayer (Maximus Cabey)



# Opening Prayer:



A Prayer to the  
Holy Trinity  
for those in  
Religious Education

Father in heaven, You have made us to know You, to love You and serve You in this life, to be happy with You forever in the next. Thank you for creating us for this purpose and mission.

Lord Jesus, You are the Way, the Truth and the Life. Help us be good disciples, to follow your Way to the Father, to study your Truth and to know it well, to serve you by worshiping you every Sunday, and by sharing your Life and Love with others every day.

O Holy Spirit, fill us with your presence and your inspiration. Draw many, many disciples to our classes. Bless all of our families and provide an abundance of resources to accomplish your mission. Amen.

Written by Bishop David L. Ricken,  
Bishop of Green Bay | 2015



Diocese of  
Green Bay



# Today's Training Topic: Gabriel RE Module



Diocese of  
Green Bay

# Religious Ed Committees



- Did your parish use RE in your legacy system?
  - If so we would have converted your legacy RE data
  - If not, we can run a process that will initialize the needed data
- Three Committees are setup initially
  - Religious Education Students
  - Religious Education Teachers
  - Religious Education Aides
- These committees can be called whatever you'd like
  - Faith Formation Students (etc)
- Can use the Multi-Parish setting in Committee Maintenance to pull members from linked parishes that you have access to



# Religious Ed Levels

- Default K through Grade 9
- Optionally can setup a different from email addresses for each grade level
  - Support for multiple DRE scenarios
- Can specify Student Fee and whether a Sacrament is conferred as result of completing a class assigned to a level
- Optionally can set up Rooms
  - Used in class maintenance to identify location of the class

# Class Maintenance



- Once committees are setup
- Class Maintenance
  - Add new class
  - Assign level, teacher, aide, enter date range
  - Add students via the students tab
  - On student tab can add notes for allergies and special circumstances (prints on class list)
- Can track absences in Class Maintenance



# Emailing / Text / Mail Labels



- On Class List
- Select the class(es) that you want to communicate with by checking the box to the left
- For email/text click email/text link above
- For mail labels, click on Report drop down menu and select mail labels / envelopes





# Coming Attractions

- Online Registration and Payment
  - eCatholic Payments and Forms integration
- Class Requirements
  - Track Service Hours any requirement
- Sacrament Records / Certificate creation
  - Sacrament Celebration information recorded in Class Maintenance
  - Student Sacrament information
  - Creates member sacrament records



Let's take a look!

# What's Coming Next?



## Gabriel Reports: November 18, 9:30- 11a

*What's in that Report Library anyway?*

*We want to hear from you! Please let us know what future topics you would like to see offered in our Gabriel webinars.... We welcome you to write them in the chat!*



Diocese of  
Green Bay

# This is happening thru team collaboration!

## Parish Advisory Board

- Vicki Trembl
  - Kathy Kocken
  - Dan Decker
  - Colleen Sargent-Day
  - Theresa Rohm
  - Jean Banker
  - Donna Armstrong
  - Julie Rohan
  - Julie Morse
  - Laura Keyser
  - Mary Ann Wagner
  - Jennifer Harris
  - Jeri Abrahamson
  - Cathy Ulman
  - Dcn Conrad Kieltyka
  - Patty Young
  - Roy Versteegen
- St. Agnes – Green Bay
  - Our Lady of Lourdes - De Pere
  - St Anthony - Niagara
  - St Bernard - Appleton
  - St Mary - Appleton
  - St Casimir, St Killian, ABVM - Pulaski
  - St Pius X - Appleton
  - Holy Family - Brillion
  - St Mary - Appleton
  - St Francis - De Pere
  - St. Mary, Omro & Winneconne
  - Resurrection, Green Bay
  - St Mary Magdalene, Waupaca
  - St James, Cooperstown
  - SFX Cathedral, SJB Evangelist - GB
  - Parish Operations & Mission Planning
  - Lead IT & Team Facilitator



**Closing Prayer!**

## Diocesan Cross-Functional Support Team

- Roy Versteegen - System Administration (tech. lead)
- Dean Gerondale - Catholic Schools Finance
- Lori Paul - Catholic Schools Marketing
- Todd Blahnik - Catholic Schools Superintendent
- Maximus Cabey - Child and Youth Faith Formation
- Alyce Sauer - Finance & Accounting
- Jennifer Buechel - Parish Operations & Mission Planning
- Patty Young - Parish Operations & Mission Planning
- Barry Metzentine - Parish Operations & Mission Planning
- Julie Ebben-Matzke - IT Director
- Amberly Boerschinger – SFX and St. Mary Parishes, De Pere



# Empowering and Enabling Technology for Mission 2021 - 2022

Thank you for attending!!!!



Diocese of  
Green Bay